



Derry City & Strabane
District Council

Comhairle
**Chathair Dhoire &
Cheantar an tSratha Báin**

Derry Cittie & Stràbane
Destrict Cooncil

Ref: FOI / 996

04 January 2017

Mr JCWI
115 Old Street
London
EC1V 9RT

Email: policy@jcwi.org.uk

Dear Mr

Freedom of Information Act 2000 Request Information relating to landlord immigration checks policy

I refer to your FOI request as above. Please note that Derry City and Strabane District Council was formed under the Local Government Act (Northern Ireland) 2014 effective 1 April 2015 following a Review of Public Administration and replaces the former councils of Derry City Council and Strabane District Council. Requests made to the legacy councils since 1 April 2015 are being handled by Derry City and Strabane District Council and duplicate requests made to the legacy councils are being treated as one request.

1. Do you have a scheme in place regulating or licensing landlords in your area?
Response: [The Department for Communities operates a landlord registration scheme and can be contacted at:](#)

- **Department for Communities**
Lighthouse Building
1 Cromac Place
Gasworks Business Park
Ormeau Road
BELFAST BT7 2JB
Telephone: 028 9082 9000
Email: homepage@dndni.gov.uk



Derry

C/o Council Offices
98 Strand Road
Derry
BT48 7NN

Strabane

C/o Council Offices
47 Derry Road
Strabane
BT82 8DY

+44 (0) 2871 253 253
info@derrystrabane.com
www.derrystrabane.com

 Derry City & Strabane District Council
 @dcsdcouncil

In addition, the Northern Ireland Housing Executive scheme has a registration scheme for Houses in Multiple Occupation. Contact details as follows:

- **Northern Ireland Housing Executive**

The Access to Information Manager

The Housing Centre

Northern Ireland Housing Executive

2 Adelaide Street

Belfast BT2 8PB

Telephone 02890240588

e-mail: records@nihe.gov.uk

2. Have you put in place any internal policies or guidance to assist the following teams, or others, to carry out their work in light of the right to rent scheme?

- a. Housing team –

Response: No

- b. Trading Standards team (in relation to letting agents)

Response: No – trading standards is not a council function.

- c. Landlord licensing team (if applicable)

Response: No

Please provide copies of any such policies or guidance.

3. Have you put in place any systems to monitor the impact of the right to rent scheme on:

- a. Homelessness;

Response: No

- b. Discrimination;

Response: No

Please provide copies of any documents, emails, meeting minutes relating to such monitoring efforts.

4. Are you providing training, outreach, or other engagement in respect of the right to rent scheme, for example to landlords, service users, or your staff? Please provide copies of training materials, or other related documents.

Response: No

5. Are you taking any other action to ensure compliance with your Public Sector Equality Duty in relation to the right to rent scheme? If so, what?

Response: No

Further guidance on the [role of local authorities](#) within Northern Ireland and other statutory partners is available on the Northern Ireland one stop government portal: [NIDirect](#).

04 January 2017

If you are dissatisfied with our response you have rights of review and appeal; these rights consist of two review processes.

Firstly our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN
Tel 028 71253253 or email john.kelpie@derrystرابane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
CHESHIRE SK9 5AF
Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

Yours sincerely

Head of Health & Community Wellbeing



Derry

C/o Council Offices
98 Strand Road
Derry
BT48 7NN

Strabane

C/o Council Offices
47 Derry Road
Strabane
BT82 8DY

+44 (0) 2871 253 253
info@derrystرابane.com
www.derrystرابane.com

 Derry City & Strabane District Council
 @dcsdcouncil