Derry City & Strabane
District Council
Comhairle
Chathair Dhoire &
Cheantar an tSratha Báin
Derry Cittie & Stràbane
Destrick Cooncil

Ref: FOI / 6530

07th August 2026

Freedom of Information Act 2000 Request - Print Management Software

I refer to your FOI request and respond as follows:

Under the Freedom of Information Act 2000, please provide the following about your printing/multifunction-device (MFD) provision. Please answer for each category:

a) Photocopiers/MFDs,
b) Desktop printers
c) Print room / reprographics.

<u>Contract & supplier</u>

1. **Are you in contract for a managed print service? Is it fully outsourced?**

   Yes, to both questions

2. **Who is the incumbent supplier for each category above?**

   Canon

3. **What is the manufacturer/brand of the devices (if different to Q2)?**

   Canon

Derry
C/o Council Offices
98 Strand Road
Derry
BT48 7NN

Strabane
C/o Council Offices
47 Derry Road
Strabane
BT82 8DY

+44 (0) 2871 253 253
info@derrystrabane.com
www.derrystrabane.com

Derry City & Strabane District Council
@dcsdcouncil

4. **What is the contract start date and end date for each, and what extension options remain?**

    - Start Date - November 23
    - End Date - November 28

5. **How was it procured — direct award or mini-competition? If via a framework, which one (e.g. CCS RM6174, KCS, ESPO, YPO, NHS Supply Chain, NOE CPC, LPP)?**

    Mini Competition on Crown Commercial Framework RM6174 Lot 2: Multifunctional Print Devices (MFDs) Print Management, Digital Workflow Software

Scale & spend

6. **How many MFDs and how many printers do you have?**

    32 MFD's

7. **What is the annual spend on the managed print service (lease, cost-per-click, consumables, service)?**

    £26,795.45

8. **What are your annual print volumes (mono and colour)?**

    1745627

9. **How many sites/locations does the contract cover?**

    16

Software & capability

10. What print-management software do you use (e.g. PaperCut, Equitrac, uniFLOW, YSoft SafeQ)?

uniFLOW

11. Do you have secure/follow-me print and mobile print capability?

Yes

12. What device/fleet remote-monitoring software do you use?

uniFLOW

Renewal & ownership

13. Any planned procurement to replace or re-tender print/MFDs in the next 24 months? If so, when and via which framework?

No

14. What is the job title/role of the person responsible for the print estate, and the generic team contact for print procurement?

Digital Services Manager
digitalservices@derrystrabane.com

Please provide the information electronically. If any part is exempt, please answer the remainder and cite the exemption.

If you are dissatisfied with our response, you have rights of review and appeal; these rights consist of two review processes.

Firstly, our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN
Tel: 028 71253253 or email: john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
CHESHIRE SK9 5AF
Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

I would however advise that the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to re-consider its decision.

Yours sincerely

Kevin O'Connor
Head of Business