Derry City & Strabane
District Council
Comhairle
Chathair Dhoire &
Cheantar an tSratha Báin
Derry Cittie & Stràbane
Destrick Cooncil

Ref: FOI / 6554

26th August 2026

Freedom of Information Act 2000 Request - Contract Register Request

I refer to the above and in particular to your request for information under the Freedom of Information Act dated 28th July 2026 whereby you have requested information regarding Contract Registers.

Having considered the matter I must advise that Council holds the information you have requested and replies as follows.

You have also requested information with regard to the following:

Please provide a copy of your council's current contracts register, or a list of all contracts currently held. For each contract, please include the following fields where available:

- Supplier or contractor name
- Contract title or description
- Contract value (estimated or actual)
- Contract start date
- Contract end date (including any extension dates)
- Department or service area responsible
- Procurement method or tender route
- Contract reference number

Section 12 of the Freedom of Information Act 2000 allows a public authority, such as Derry City and Strabane District Council, to refuse to disclose information requested if the cost of complying with the request would exceed a figure of £450.00. The Guide to the Freedom of Information Act issued by the Information Commissioner, who is the regulator responsible for ensuring that public authorities comply with this legislation, advises that a request may be refused if deciding whether Council hold

the information would mean that Council would exceed the cost limit, for example it would require an extensive search across a number of locations. In this case, the Council does not hold a contracts register and consequently providing details of all contracts would require multiple searches by multiple officers in each section of the council both electronically and manually and then the extraction of the information sought. The time to do this would exceed 18 hours and therefore exceed the cost threshold set out in section 12.

The Council has, therefore, decided to refuse your request under the exception to disclosure provided in Section 12 of the Freedom of Information Act 2000.

Where the Council decides that the information requested is exempt from disclosure under Section 12 of the Freedom of Information Act 2000, it must consider if it can assist in wording the request in a way that would allow the request to be dealt with. In this case the request relates to all contracts held by the Council. As stated above, the Council can confirm that it does not hold a contract register. You may wish to consider requesting information in relation to contracts in specific council areas, however, I must advise that separate exemptions may apply to such requests.

If you are dissatisfied with our response, you have rights of review and appeal; these rights consist of two review processes.

Firstly, our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN
Tel: 028 71253253 or email: john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:
Information Commissioner
Wycliffe House
Water Lane
Wilmslow
CHESHIRE SK9 5AF
Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

I would however advise that the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to re-consider its decision.

Yours sincerely

Ellen Cavanagh
Lead Democratic Services and Improvement Officer