

Ref: FOI / 5909

28<sup>th</sup> August 2025

## **Freedom of Information Act 2000 Request - Guildhall Roofing Tender and Heritage Certification Requirements**

I refer to your FOI request and respond as follows:

### **Request**

I am requesting information regarding roofing works carried out at the Guildhall, Derry, within the past 5 years, particularly where public funds were used in procurement or delivery.

Specifically:

1. Was NFRC Heritage Register Certification (Heritage Roof Master or Craft Roofer) a requirement or scoring criterion in the original tender or specification?
2. Please provide a copy of the roofing tender documents, contractor qualification requirements, and any scoring matrix or evaluation criteria used during assessment.
3. Which company was awarded the roofing contract(s)?
4. Was the name of a certified individual submitted in the winning tender? If so, who was it?
5. Was the certified individual required to be directly employed or personally involved in the site delivery of works?
6. What monitoring or compliance checks were undertaken to ensure that heritage certification criteria were met during delivery?

This request is made in the public interest in relation to heritage quality assurance and transparency in public sector procurement.

#### **Derry**

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 Derry City & Strabane District Council  
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## **Response**

Please be advised that Council does not hold any information on this request. Council was responsible for the 'approval/acceptance' of the main contractor only who did not provide subcontractor approval/acceptance for the roofing packages.

If you are dissatisfied with our response, you have rights of review and appeal; these rights consist of two review processes.

Firstly, our internal review procedure is available by contacting:

John Kelpie  
Chief Executive  
Derry City and Strabane District Council  
98 Strand Road  
Derry BT48 7NN  
Tel: 028 71253253 or email: [john.kelpie@derrystrabane.com](mailto:john.kelpie@derrystrabane.com)

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
CHESHIRE SK9 5AF  
Tel: 0303 123 1113 (local rate) or email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

I would however advise that the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to re-consider its decision.

Yours sincerely

**Aeidin McCarter**  
**Head of Culture**