

APPLICATION FORM

To:- The Property Certificate Section
 Derry City and Strabane District Council
 47 Derry Road, STRABANE BT82 8DY

LOCAL AUTHORITY PROPERTY CERTIFICATE**1. PROPERTY**

I / We hereby require a Property Certificate for:-

- () Dwelling
 () Other Residential – eg. Nursing Home, Hotel, Guest House, etc.
 () Commercial – eg. Shop, Factory Unit, etc.
 () Land Only

PERIOD REQUEST (see Information for Applicants, note 2)

- () 10-year search
 () 1973 search
 () 10-year search from.....to.....
 () Follow-on 10-year search from.....

Office use only:

Date received:.....
 Payment received:.....
 Receipt No.:.....
 Cash/cheque.....
 Bank.....
 BACS ref:.....
 Reference No.:.....
 Case/File no.:.....

2. ADDRESS OF PROPERTY

Address:.....

 Postcode:.....

NAME OF VENDOR:..... Tel:.....

If Commercial Property: Please specify current business name:.....

3. NAMES OF PREVIOUS OWNERS (during specified period of search)

.....

4. DETAILS OF PRESENT OCCUPIER (if not Vendor)

Surname:..... Forenames:.....
 Address:.....
 Postcode:.....
 Tel:..... Fax:..... Email:.....

5. DETAILS OF APPLICANT

Name / Company:.....
 Address:.....
 Postcode:.....
 Tel:..... Fax:..... Email:.....

The relevant Fee is enclosed with this Application

Date:..... Applicant's signature:.....

Standard Fees from 1st April 2020

Type of Certificate	Fee
Standard 10-year search	£70
1973 search	£85
Specified 10-year search	£60
Follow-on 10-year search	£25

You are providing your personal data to Derry City and Strabane District Council, a Data Controller under the General Data Protection Regulations (GDPR). The basis for processing this data is to complete the preparation of a Local Authority Property Certificate, a lawful business process. This data is not used for any other purpose and is not disclosed to any other organisation. For more information, see Derry City and Strabane District Council's corporate privacy policy at www.derrystrabane.com