**Notes for businesses**

* As the food business operator of the establishment you have a right, under Section 3 of the Food Hygiene Rating Act (Northern Ireland) 2016, to appeal the food hygiene rating given following your inspection if you do not agree that the rating reflects the hygiene standards found at the establishment at the time of the inspection.
* **You have 21 days (including weekends and bank holidays) from the date of receipt of the notification letter to lodge an appeal.**
* Please use the form below and return it to your district council – contact details are provided with the written notification of your food hygiene rating.
* Your appeal will be determined by an authorised officer and the outcome of your appeal communicated to you within 21 days from the date the appeal was received.

**Business details**

|  |  |
| --- | --- |
| Food business operator/proprietor |  |

|  |  |
| --- | --- |
| Business name |  |

|  |  |
| --- | --- |
| Business addresses |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Business tel. number |  | Business email |  |

**Inspection details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date of inspection | | | |  | Food hygiene rating given |  | |
|  | | | | | | | |
| Date notified of rating | | | |  |  | | |
| **Appeal**  I do not agree with the food hygiene rating given by the food safety officer because (please explain below under each of the three headings).   |  |  | | --- | --- | | Compliance with food hygiene and safety procedures |  |  |  |  | | --- | --- | | Compliance with structural requirements |  |  |  |  | | --- | --- | | Confidence in management/control procedures |  | | | | | | | | |
|  | | | | | |
| Signature | |  | | | | | |
|  | | | | | | | |
| Name in capitals | | |  | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Position |  | Date |  |

Derry City & Strabane District Council (DCSDC) is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of verifying and ensuring compliance with food law requirements and improving food safety and food standards, and for no other reason.

You are providing your personal data to the Council whose lawful basis for processing isfor the performance of a task carried out in the public interest or in the exercise of its statutory duties.

The personal data may be shared internally within the Council with staff who are involved in providing this service and, where necessary, between internal departments with the purpose of supporting an effective delivery of service.

It may also be shared with or disclosed to any other statutory body or service for the purposes of verifying and ensuring compliance with food law requirements and improving food safety and food standards.

If you have any queries regarding the processing of your personal data, please contact the Council’s Data Protection Officer, Mr Damian McCay**, email is** [**Damian.McCay@Derrystrabane.com**](mailto:Damian.McCay@Derrystrabane.com)

Further information on DCSDC Privacy Notice can be obtained from the Council’s website on the following link <https://www.derrystrabane.com/privacy-policy>