

Ref: FOI / 5917

28th August 2025

Freedom of Information Act 2000 Request - Supplementary Planning Guidance and HMO Policy 2025

I refer to your FOI request and respond as follows:

Request

Could I have:

A. Briefing on Draft SPG-10 June 2025

1. The list of those invited to attend.
2. The list of those who did attend.
3. The minutes.
4. The list of architects to whom questionnaires were sent.
5. Copies of the returned questionnaires.

B. SPG Final Sign-Off-3 July 2025

1. The list of those invited to attend.
2. The list of those who did attend.
3. The minutes.
4. The list of stakeholders sent consultation notifications.

C. HMO Policy Workshop-10 March 2025

1. The list of those invited to attend.
2. The list of those who did attend.
3. The minutes.

Response

Council does not hold information relating to a record of a 'Briefing on Draft SPG' on Tuesday 10 June 2025'. I am happy to assist you further if you can provide clarification on what meeting event that you are referring to.

Council does not hold information or records of a 'SPG Final Sign-Off' on Thursday 3 July 2025. For clarification I can advise there was a meeting of the Planning Committee on Wednesday 2nd July 2025, at which the Tranche 2 SPGs were discussed. However, the HMO SPG was not one of them. Details of that meeting are on the Council's website at:

<https://meetings.derrycityandstrabanedistrict.com/ieListDocuments.aspx?CId=184&MId=2361&Ver=4>

Council does not hold information relating to records of a 'HMO Policy Workshop' on Monday 10th March 2025. No such meeting was held.

If you still do require information, please provide evidence or further clarification on what is requested.

If you are dissatisfied with our response, you have rights of review and appeal; these rights consist of two review processes.

Firstly, our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN
Tel: 028 71253253 or email: john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane

Wilmslow

CHESHIRE SK9 5AF

Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

I would however advise that the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to reconsider its decision.

Yours sincerely

P. Mc Caughey
Principal Planning Officer