

Fees and Charges applicable to Stationary and Mobile Street Trading Licences

Applications for Stationary and Mobile Street Trading Licences must be accompanied by the appropriate fee, which will depend largely on the type of trading and the size of the receptacle. If charges apply, they should also be paid at that time. Payment can be made in any of the following ways:

- Cash*, by calling into the offices (do not send cash by post)
- Debit / Credit Card* by calling into the offices or paying over the phone – Tel. 028 71253253
- Cheque, made payable to “Derry City and Strabane District Council”
- BACS (details for which are available on request)

*Please note: if paying with cash or making a card payment, please ask to speak with the Environmental Health Administration team.

Category	Type of licence:	Fee for grant/renewal (non-VAT)	Annual charge per day during which licence is in force (includes VAT)
A	Licence to trade as a stationary trader excluding hot food or drink	£100.00	
	i. Receptacle not exceeding 9 square metres (9.0 m ²) in area:		£150.00
	ii. Each additional receptacle not greater than 9.0 square metres (9.0 m ²) included in the licence for the trading pitch:		£150.00
B	Licence to trade as a stationary trader in hot food or drink items	£100.00	
	i. Receptacle not exceeding 9 square metres (9.0 m ²) in area:		£200.00
	ii. Catering trailer not exceeding 15.0 square metres (15.0 m ²)		£250.00
	iii. Receptacle exceeding 15 square metres (15.0 m ²)		£300.00
C	Licence to trade as a mobile trader, e.g. ice cream vans, hand carts, etc.	£100.00	N/A

Note:

Street trading licences are granted for a maximum period of 12 months from the date on which the licence is granted (terminating on 31st March each year).

Fees are payable at time of application; however, charges need only be paid once the application has been determined and Council has informed the applicant that it is going to grant or renew the licence.

An application may be made to vary a current licence during the term of the licence, e.g. to change the trading days or the items that may be sold. The fee for an application to vary the particulars of a licence is £50.