

The Roads (Miscellaneous Provisions) Act (Northern Ireland) 2010
The Roads Traffic Regulation (Northern Ireland) 1997 Order

Application for Holding a Special Event on a Public Road
Applications must be made a minimum of 12 weeks before the event.

(Please read the guidance notes before completing this form in block capitals)

Applicant Details

Name of applicant Elizabeth Cunningham

Name of contact (if different from above)

Role of applicant and/or contact DCSDC H&S Officer

Confirm you have authority to act on behalf of the company/club/society YES/NO

Address of applicant and/or contact Festival & Events, 98 Strand Road, Derry

Post code BT487NN

Telephone No 02871253253

Emergency/Contact Telephone No REDACTED

E-mail address Elizabeth.Cunningham@derrystrabane.com

Event Details

Name of event: Summer Jamm

Purpose and nature of event: Family Friendly Summer Festival

Fee:

Large Event - £165.00

OR

Small Event – See Guidance

Charitable/Community organisation exempt from fees

(Written proof of registration for either of the above must be provided with application)

Schedule of roads to be closed

Street / road to be closed	Extent of restriction	Date(s)	Time(s) of restriction:		Type of restriction:
			from	until	
1. Main Street	From its junction with John Wesley Street up to its junction with Bridge Street	Saturday 18 th June 2022	7am	7pm	Full Road closure
2. Castle Street	From its junction with Abercorn Square up to its junction with Castle Place	Saturday 18 th June 2022	7am	7pm	Full Road closure
3. Railway Road	From its junction with John Wesley Street up to its junction with Derry Road	Saturday 18 th June 2022	7am	7pm	Full Road closure
4. Castle Place	From its junction with Market Street up to its junction with Main Street	Saturday 18 th June 2022	7am	7pm	Full Road closure

Have you enclosed your signing schedule and completed checklist? YES/NO

Have you enclosed your indemnity agreement? YES/NO

Has this event been held previously? YES/NO

If yes, are the arrangements applied for amended in any way? YES/NO

Please give details

This is a similar event footprint to previous Summer Jamm Events, Strabane Halloween and Inside Out Festival.

Please provide details of any structures or other equipment that you plan to erect or place on the public road

Market Stalls, Staging, Funfair Rides, Street Theatre Setups

Please give details of any businesses, including bus services and residents which may be affected by the event and provide confirmation that you have contacted them

Business, Residence, Translink, Taxi

Please give any more detail which you feel relevant to this application

This is an annual Strabane Summer Festival

I confirm that we have read and understand the standard conditions that accompanied this application form, and understand that the Council may apply any or all of the conditions as it feels necessary.

Signature of application Elizabeth Cunningham Date of application 14th March 2022

Privacy Notice

Data Controller Name: Health & Community Well Being Department/Licensing Derry City & Strabane District Council
Address: 98 Strand Road, Derry, BT48 7NN
Telephone: 02871 253253 Email: licensing@derrystrabane.com

Data Protection Officer Name: Damian McCay
Telephone: 02871 253253 Email: Damian.McCay@derrystrabane.com

Why are you processing my personal information?

- For the logging, processing and determination of licensing/permit applications.

What categories of personal data are you processing?

- Personal contact details

Where do you get my personal data from?

- Application Forms and accompanying documents

Do you share my personal data with anyone else?

- Yes, where required by legislation we may share personal data with other agencies as outlined on Council website at the following link <http://www.derrystrabane.com/Footer/Privacy-Policy>

Do you transfer my personal data to other countries?

No

How long do you keep my personal data?

We will only retain your data for as long as necessary to process your application or investigate an Enforcement case, and in line with Council's Retention and Disposal Schedule.

What rights do I have?

- You have the right to obtain confirmation that your data is being processed, and access to your personal data
- You are entitled to have personal data rectified if it is inaccurate or incomplete
- You have a right to have personal data erased and to prevent processing, in specific circumstances
- You have the right to 'block' or suppress processing of personal data, in specific circumstances
- You have the right to data portability, in specific circumstances
- You have the right to object to the processing of your data, **in specific circumstances**
- You have rights in relation to automated decision making and profiling

You should refer to the Council's website for further information on your rights:

<http://www.derrystrabane.com/Footer/Privacy-Policy>

How do I complain if I am not happy?

If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact our Data Protection Officer.

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113

Email: casework@ico.org.uk

<https://ico.org.uk/global/contact-us/>

June 2019