

Requests to View Planning Applications & Decisions:

To provide an open process, Planning Applications and Decision Notices for Derry City & Strabane District Council can be viewed either online or during business hours by appointment Monday to Friday at the Planning Department, 98 Strand Road Derry BT48 7NN or at Council Offices, 47 Derry Road, Strabane BT82 8DY by appointment on Wednesdays.

Online Records:

Online Planning records have been published from 2010 on the NI Planning Portal and are available for all to view. This is a regional website and to access these records, please follow this link: <https://www.planningni.gov.uk/index/tools/public-access-info.htm>
You can search by keyword / reference number / postcode or single line of an address.

Hard Copy Files / Historic Files:

Interested parties, who wish to view a hard copy file of a planning application, may call into the Planning Department offices at Strand Road, Derry where current files should be available to view.

However, it will be necessary to arrange an appointment to view archived files and this can be facilitated in both Council Offices at Strand Road, Derry and at Derry Road, Strabane. There will be a non-statutory service charge applied to retrieve an historic file for viewing and making copies as follows: (this includes requests for electronic copies)

- Search & retrieval of archived records up to 10 years old - £60
- Search & retrieval of archived records older than 10 years (back to 1973) - £85
- Copies of Drawings/Plans each (A0, A1, A2) - £5
- Additional copies each (A4, A3) where it exceeds £5 (up to £5 is free) - £0.10
- Copies of Decision Notices and Site Location Plans - £25
- Removal of Statutory Charge - £25
- Postage Costs - £5

This is to enable the retrieval of historic files that may be held offsite. We aim to make an appointment within 5 working days from request. The time allowed for public inspection will be limited to a maximum of 30 minutes per appointment. In order to maintain file security a member of staff will be present during the viewing and can provide copies of documents subject to the above service charges. Should you wish to make an appointment to view a file, you can telephone the Planning Department at: 02871 253253 or submit an email request to: planning@derrystrabane.com

Copyright Legislation:

Plans, drawings and other material submitted to local authorities are protected by the Copyright, Designs and Patents Act 1988 (section 47). Further copies must not be made without prior permission.