

# APPLICATION FOR GRANT/ RENEWAL/ TRANSFER OF A PETROLEUM STORAGE LICENCE

## PETROLEUM (CONSOLIDATION) ACTS 1929 & 1937



Derry City & Strabane  
District Council  
Comhairle  
Chathair Dhoire &  
Cheantar an tSratha Báin  
Derry Cittie & Stràbane  
Destrict Cooncil

**Notes:** please send this completed form to the address below along with a cheque for the appropriate fee (see page 2) made payable to Derry City & Strabane District Council. Please read the enclosed Petroleum Guidance Notes for details of certificates and drawings that may be required and also for our privacy notice which tells you what we do with the information about you that you are giving us.

**Derry City & Strabane District Council**  
**98 Strand Road**  
**Derry**  
**BT48 7NN**  
**Tel: 02871253253**  
**Email: [licensing@derrystrabane.com](mailto:licensing@derrystrabane.com)**

Please tick appropriate box

Application for the Grant of a Petroleum Storage Licence  
Application for the Renewal of a Petroleum Storage Licence  
Application for the Transfer of a Petroleum Storage Licence

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

### (1) Name and Address of the premises for which the Licence is required:

Name:	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
Postcode	<input type="text"/>

### (2) Forename(s) and Surname of the applicant:

Position in Company	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
Email	<input type="text"/>
Main telephone number	<input type="text"/>
Other phone number (mobile)	<input type="text"/>

**(3) Forename(s) and surname of the person responsible for the Licence:**

Forename(s):  Surname:

**(4) If a limited Company, the Company name, its Registered Secretary & the address of its Registered Office**

Company Name:   
Secretary Name:   
Company Address:

**(5) Other Products Stored**

**Give the maximum amount (litre or Kg) of other products stored and method of storage**

Petroleum spirit in Containers/cans   
Petrol mixtures (litres/kg)   
Liquified petroleum gas (LPG) (litres/kg)   
Diesel (litres)   
Other flammable substances (specify)

**(6) Pumping Equipment**

No of pump Islands	No of Petrol Dispensing Lines (Or Nozzles)	Make and Make of Pump, and year of installation, if known
<input type="text"/>	<input type="text"/>	<input type="text"/>

**(7) Petroleum Deliveries and Service**

Provide the following information about your petroleum deliveries and service

**Control of Petroleum Deliveries**

- Licensee controlled deliveries
- Driver controlled deliveries
- Attended self service
- Attended service
- Unattended Service
- Unmanned Operation

**Timing of petroleum deliveries**

- Daylight deliveries only
- 24 hour deliveries

**(8) Petroleum Spirit Stored in Tanks**

Total capacity of petroleum spirit tanks (litres)

Number of tanks

**Provide the following details about each tanks**

**Tank No**

Tank type eg underground

Construction material

Date installed (if known)

Grad of petroleum spirit

Capacity (litres)

**Tank No**

Tank type eg underground

Construction material

Date installed (if known)

Grad of petroleum spirit

Capacity (litres)

**Tank No**

Tank type eg underground

Construction material

Date installed (if known)

Grad of petroleum spirit

Capacity (litres)

**Continue on separate page if necessary**

## (9) Additional Details

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

## (10) Payment Details

QUANTITY	FEE PAYABLE FROM 1 APRIL 2010	FEE RELEVANT TO THIS APPLICATION
Licence to keep Petroleum Spirit of a quantity not exceeding 2,500 litres	<b>42.00</b>	
Exceeding 2,500 but not exceeding 50,000 litres	<b>£58.00</b>	
Exceeding 50,000 litres	<b>£120.00</b>	
Petroleum (Transfer of Licence) Act (Northern Ireland) 1937 Section 1 (4) (a)	<b>£8.00</b>	

This application for the Grant, Renewal or Transfer of a Licence to keep Petroleum Spirit relates only to the requirements of the Petroleum Acts. You may also need Building Regulations approval. The Licensing team cannot advise you on Building Regulation issues and whether an application is needed.

### Declaration

I am aware of the provisions of The Petroleum (Consolidation) Acts (Northern Ireland) 1929 and 1937. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.

Ticking this box indicates you have read and understood the above declaration

Full name

Signature

Capacity

Date

**IMPORTANT NOTE: Failure to make a full application i.e. completed forms, required certificates, site plan (if required) and appropriate fee could result in a recommendation to Council that the application be refused.**

## **Privacy notice - how we will use information about you**

*Derry City & Strabane District Council is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of processing petroleum licence applications and enforcing the petroleum licensing legislation. You are providing your personal data to the Council whose lawful basis for processing is for compliance with a legal obligation under the following legislation: Petroleum (Consolidation) Act (Northern Ireland) 1929. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service. It may also be shared with the Northern Ireland Fire and Rescue Service (NIFRS) and the Northern Ireland Environment Agency (part of DAERA), for the purposes of consulting with them about petroleum licence applications.*

*Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places an obligation on the Council to do so. The personal data is held and stored by the Council in a safe and secure manner and in compliance with Data Protection legislation and in line with the Council's Records Retention and Disposal Schedule. If you have any queries regarding the processing of your personal data, please contact the Information and Customer services Officer or phone 028 71253253. If you wish to contact the Council's Data Protection Officer, please write to Derry City & Strabane District Council or send an email to [data.protection@derrystرابane.com](mailto:data.protection@derrystرابane.com)*