**Notes for businesses:**

* As the food business operator of the establishment you have a ‘right of reply’, under section 5 of the Food Hygiene Rating Act (Northern Ireland) 2016, in respect of the food hygiene rating given following your inspection. You may exercise this right at any time while the rating is valid.
* The purpose is to enable you to give an explanation of subsequent actions that have been taken to make the required improvements as detailed in the inspection letter, or to explain mitigation for the circumstances at the time of the inspection. It is not for making complaints or for criticising the scheme or food safety officer who carried out the inspection.
* If you wish to use this ‘right of reply’, please use the form below and return it to the food safety officer that undertook your inspection - contact details are provided with the written notification of your food hygiene rating.
* Your comments will be reviewed by the food safety officer and may be edited in order to remove offensive or defamatory remarks before being published online and displayed together with your food hygiene rating at [food.gov.uk/ratings](http://www.food.gov.uk/ratings).
* There will be a statement at [food.gov.uk/ratings](http://www.food.gov.uk/ratings) that will highlight that the accuracy of your comments has not been verified by district council officers

**Business details**

|  |  |
| --- | --- |
| Food business operator/proprietor |  |

|  |  |
| --- | --- |
| Business name |  |

|  |  |
| --- | --- |
| Business addresses |  |

**Inspection details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date of inspection | | | |  | Food hygiene rating given |  | |
| **Comments**  I agree with the inspection results but have since carried out the following improvements (tick all that apply):  The establishment has been thoroughly cleaned and procedures are in place to ensure that cleanliness is maintained.  The establishment has been or will shortly be fully renovated.  A new management system has been implemented.  There is now a new manager and/or new staff.  The staff have been trained/re-trained/given instruction/are under revised supervisory arrangements.  Other – please specify below. | | | | | | | |
|  | | | | | |
| The conditions found at the time of the inspection were not typical of the normal conditions maintained at the establishment and arose because (Please explain below and use only the space provided. You can also state any other improvements made): | | | | | | | |
|  | | | | | |
|  | | | | | |
| Signature | | |  | | | | |
|  | | | | | | | |
| Name in capitals | | |  | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Position |  | Date |  |

Please now return this form to: Derry City and Strabane District Council, Senior Environmental Health Officer Food Control, Environmental Health Service, 98 Strand Road, Derry, BT48 7NN or 47 Derry Road, Strabane, BT82 8DY

Derry City & Strabane District Council (DCSDC) is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of verifying and ensuring compliance with food law requirements and improving food safety and food standards, and for no other reason.

You are providing your personal data to the Council whose lawful basis for processing isfor the performance of a task carried out in the public interest or in the exercise of its statutory duties.

The personal data may be shared internally within the Council with staff who are involved in providing this service and, where necessary, between internal departments with the purpose of supporting an effective delivery of service.

It may also be shared with or disclosed to any other statutory body or service for the purposes of verifying and ensuring compliance with food law requirements and improving food safety and food standards.

If you have any queries regarding the processing of your personal data, please contact the Council’s Data Protection Officer, Mr Damian McCay**, email is** [**Damian.McCay@Derrystrabane.com**](mailto:Damian.McCay@Derrystrabane.com)

Further information on DCSDC Privacy Notice can be obtained from the Council’s website on the following link <https://www.derrystrabane.com/privacy-policy>