



Appendix 2 - Template for Information to be Compiled

Information to be compiled by Public Authorities under Section 3(1)(a) of the Rural Needs Act (NI) 2016.

(To be completed and included in public authorities' own annual reports and submitted to DAERA for inclusion in the Rural Needs Annual Monitoring Report).

Name of Public Authority:

Reporting Period: April 20 to March 20

The following information should be compiled in respect of each policy, strategy and plan which has been developed, adopted, implemented or revised and each public service which has been designed or delivered by the public authority during the reporting period.

<i>Description of the activity undertaken by the public authority which is subject to section 1(1) of the Rural Needs Act (NI) 2016¹.</i>	<i>The rural policy area(s) which the activity relates to².</i>	<i>Describe how the public authority has had due regard to rural needs when developing, adopting, implementing or revising the policy, strategy or plan or when designing or delivering the public service³.</i>
Revised Health, Safety and Wellbeing Policy	Other - Health & Safety	This health, safety and well-being policy has been put in place for the good of all individuals who work or use Council facilities. The protection provided applies equally to all staff and service users regardless of their religious belief, political opinion, racial group, age, gender, marital status or sexual orientation, ability/disability, caring responsibilities
Policy on the use of tobacco and electronic cigarettes in the workplace	Other - Health and Safety	This policy is legislatively driven and will be applied in all Council facilities regardless of whether they are located in urban or rural areas
Fleet Safety Policy	Transport	This policy is not intended to impact on people in rural areas - it is a technical policy which sets out how Council will comply with statutory requirements and good practice in fleet management.

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Dog Control Enforcement Policy	Community Safety	The overall aim of the policy is to ensure consistency in enforcement of all dog related legislation regardless of the location of the owner however there is specific reference to dog attacks on livestock which would more likely have an impact on dog owners in the rural areas of the Council district - The policy will benefit everyone equally regardless of geographical location.
Play Pitches Strategy	Rural Development	The Playing Pitch Strategy aims to deliver a strategic approach to the future development of pitch infrastructure and prioritise the identified shortfalls especially in Strabane rural. This will benefit all local communities (including rural communities) within the Derry and Strabane district
Museum and Visitor Attraction Pricing Policy	Other - Arts and Culture	This scope of this policy is around the revised pricing schedule for the Museum and Visitor Services facilities, which include the Guildhall, Tower Museum and Harbour House. Its purpose is to propose an incentive of 15% discount for national and international conferences in an effort to encourage organisers to choose Derry as a conference destination. - It is intended to increase the participation of groups in terms of hiring rooms within Visitor and Attraction facilities within the Derry City and Strabane District Council area however as these named facilities are based within the urban area of the Council.
Decision to use E-Tendering process		Derry City and Strabane District Council have commenced using E-tenders in order to streamline its procurement activities and as per guidance given by government, they ensure that officers consider the use of contractual requirements in their public procurement exercises to address social, environmental or economic issues - This is applicable universally regardless of the location of the project - It was recognized that E-tendering may negatively impact on rural businesses due to broadband coverage however that is an improving situation with 91% of all NI residents and businesses with broadband coverage ¹ (66% in rural areas)

¹ Ofcom - Connected Nations 2020 Northern Ireland Report https://www.ofcom.org.uk/data/assets/pdf_file/0022/209443/connected-nations-2020-ni.pdf

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Revised Safeguarding Policy (Children and Adults at Risk)	Community Safety	<p>This policy refers to Council's commitment provide protection for all children and adults at risk who use its facilities regardless of whether they are located in rural or urban areas</p> <p>The policy is based on existing legislation and is primarily for Council staff</p> <p>At this stage of the policy development there is nothing to indicate that the guidance will impact differently on the effectiveness and lawfulness of the protection of children or adults at risk in rural areas</p>
Severance and Redundancy Policy	Other - Internal Policy for Council Staff	This is an internal policy for Council staff only
Discretionary Policy	Other - Internal Policy for Council Staff	This is an internal policy for Council staff only

NOTES

1. This information should normally be contained in section 1B of the RNIA Template completed in respect of the activity.
2. This information should normally be contained in section 2D of the RNIA Template completed in respect of the activity.
3. The information contained in sections 3D, 4A & 5B of the RNIA Template should be considered when completing this section.