

Derry City and Strabane District Council

Scheme of Allowances Payable to Councillors from 1 April 2018

This Scheme is made under the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2016.

1 Definitions

- 1.1 In this scheme 'approved duty' and committee member are as defined in the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2016.

2 Commencement Date

- 2.1 This scheme of allowances shall be operational from 1 April 2018 (except where stated otherwise).

3 Basic Allowance

- 3.1 An annual basic allowance of £14,775 shall be paid to each councillor. Where applicable this will be paid pro-rata.
- 3.2 The annual basic allowance will increase to £15,071 from April 2019.
- 3.3 The basic allowance includes an element for incidental and consumable costs incurred by councillors in their official capacity. In 2015/16 this element was £1,000 and each year this amount is uplifted in line with the increase applied to the basic allowance, therefore this element within the basic allowance is £1,040 from 1 April 2018 and £1,061 from 1 April 2019.
- 3.4 An additional allowance of up to and including £15 per month is payable for the provision of broadband services and integrated communication services for business use (includes line rental). This payment will be payable on receipt of evidence of a current broadband contract.

4 Special Responsibility Allowance

- 4.1 A special responsibility allowance shall be paid to those councillors who hold the special responsibilities specified in Schedule 1.
- 4.2 The amount of allowance shall be the amount specified against that special responsibility in the Schedule. The allowance is only payable whilst the councillor is carrying out that duty.
- 4.3 At any time, only one special responsibility allowance will be paid to a councillor.
- 4.4 Where applicable any special responsibility allowances will be paid pro-rata.

5 Chairperson/Vice Chairperson Allowance

- 5.1 An allowance of £30,113 will be payable to the Mayor of Derry City and Strabane District Council.
- 5.2 An allowance of £7,528 will be payable to the Deputy Mayor of Derry City and Strabane District Council.

6 Dependants' Carers' Allowance

- 6.1 Councillors are entitled to claim a dependants' carers' allowance (DCA) towards reimbursement of actual reasonable costs necessarily incurred in providing care for an eligible dependant, while carrying out an approved duty.
- 6.2 A dependants' carers' allowance shall be payable based upon actual receipted costs or at the appropriate hourly rate, whichever is the lower; up to the monthly maximum.
- 6.3 From 1 April 2018, the hourly rate of dependants' carers' allowance for standard care will be to £7.83 and £15.66 for specialised care. The monthly maximum for standard care payable is £408, and the monthly maximum for specialised care is £815.
- 6.4 Councillors may claim only one DCA in respect of each occurrence of approved duty. Only one DCA rate is payable even if there are 2 or more children/dependants being cared for.

7 Travel and Subsistence Allowances

7.1 A councillor or committee member shall be entitled to claim travel and subsistence allowances where expenditure on travelling or subsistence has been necessarily incurred. The amount claimed should not exceed expense incurred.

7.2 The rates of travel allowance for travel by private vehicle shall be as shown in the table below.

Type of Vehicle	Rate per Mile
A pedal cycle	20.0p
A motor cycle (all engine capacities)	24.0p
A motor car of cylinder capacity exceeding 450cc but not exceeding 999cc	46.9p *13.7p
A motor car of cylinder capacity exceeding 999cc but not exceeding 1,199cc	52.2p *14.4p
A motor car of cylinder capacity exceeding 1,199cc	65.0p *16.4p
An electric car	45.0p **25.0p
Passenger rate	5.0p

*For mileage above 8,500 miles

** For mileage above 10,000 miles

7.3 The rates of subsistence shall be as shown in the table below.

Period/Meal	Rates	
	British Isles £	London £
Accommodation allowance - An absence involving an overnight stay, away from the normal place of residence. This rate does not include any meal allowance.	100.70	122.45
Breakfast allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period before 11 am)	11.50	
Lunch allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 12 noon and 2pm)	13.50	

Tea allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 3pm and 6pm)	4.70
Evening meal allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period ending after 7pm)	20.95

8 General

- 8.1 This scheme may be revoked or amended at any time.
- 8.2 The amounts stated in paragraphs 3-5 will be subject to any indexing increase during the year.
- 8.3 The amounts stated in paragraph 6 will be subject to any increase to the national living wage for age 25+.

9 Claims and Payment

- 9.1 Payments regarding basic allowance and special responsibility allowance shall be made in instalments of one-twelfth of the amount specified in this scheme on the third last working day of each month.
- 9.2 Claims for dependants' carers' allowance, travelling allowance or subsistence allowance should be made in writing within three months, and should be accompanied by receipts, where appropriate.

Schedule 1 to the Scheme of Allowances

The following table provides details of the Council's duties which attract a Special Responsibility Allowance and the associated allowance amount.

Special Responsibility	Special Responsibility Allowance Rate (£) From 1 April 2018	Special Responsibility Allowance Rate (£) From 1 April 2019
Chair of Governance and Strategic Planning Committee	8,376.02	8,543.58
Vice Chair of Governance and Strategic Planning Committee	3,225.55	3,290.07
Chair of Planning Committee	8,376.02	8,543.58
Vice Chair Planning Committee	3,225.55	3,290.07
Chair of Assurance, Audit & Risk Committee	8,376.02	8,543.58
Vice Chair of Assurance, Audit & Risk Committee	3,225.55	3,290.07
Chair of Business & Culture Committee	8,376.02	8,543.58
Vice Chair Business & Culture Committee	3,225.55	3,290.07
Chair of Environment & Regeneration Committee	8,376.02	8,543.58
Vice Chair Environment & Regeneration Committee	3,225.55	3,290.07
Chair of Health & Community Committee	8,376.02	8,543.58
Vice Chair Health & Community Committee	3,225.55	3,290.07
Partnership Panel Representative	3,225.55	3,290.07

NI Housing Council Representative		
Reserve Forces & Cadets Association Representative		
PCSP members		